

**ERO Change Request Form**

By submitting this form, you are asking Refund Advantage to make changes to your information on file. Changes should only be made to your account before and after-tax season when your software provider is not sending updates. Please call Customer Support at 800-967-4934 if you have any questions.

EFIN:	EFIN OWNER:
BUSINESS NAME:	
OFFICE STATUS:	
<input type="checkbox"/> Closed (not operating or printing checks) <span style="margin-left: 100px;"><input type="checkbox"/> Open (still operating and printing checks)</span>	
OFFICE INFORMATION: Add Contact:	Remove Contact:
New Email:	New Cell Phone:
New Office phone:	New Fax:
New Address:	
BANK ACCOUNT INFORMATION: New Bank Name:	New Bank Type: <input type="checkbox"/> Checking <input type="checkbox"/> Savings
New Routing (9 digits):	New Account:
Other updates:	

**ATTENTION:** Have you attached the following REQUIRED documents?

- Photo ID for all updates
- Proof of Address for address updates
- Voided check for bank account updates

Upload this form and all required documents online at [www.refund-advantage.com](http://www.refund-advantage.com) or mail them to [taxforms@metabank.com](mailto:taxforms@metabank.com)

ERO Signature: \_\_\_\_\_ Date: \_\_\_\_\_